

**Chapter 478-355 WAC  
SMALL WORKS ROSTER**

Last Update: 6/26/17

**WAC**

478-355-010	Authority.
478-355-020	Purpose.
478-355-030	Project construction cost.
478-355-040	Procedure for use.
478-355-050	Applicable statutes.
478-355-060	Administration.

**WAC 478-355-010 Authority.** This chapter is enacted by the board of regents of the University of Washington pursuant to RCW 39.04.155 authorizing the university to establish a small works roster for public works projects with an estimated cost of less than three hundred thousand dollars.

[Statutory Authority: RCW 28B.20.130 and UWBR, Standing Orders, chapter 8, § 2. WSR 17-14-035, § 478-355-010, filed 6/26/17, effective 7/27/17. Statutory Authority: RCW 39.04.155. WSR 01-08-007, § 478-355-010, filed 3/22/01, effective 4/22/01. Statutory Authority: RCW 28B.10.355. WSR 93-24-049, § 478-355-010, filed 11/24/93, effective 12/25/93. Statutory Authority: RCW 28B.20.130 and 39.34.080. WSR 86-08-027 (Order 86-1), § 478-355-010, filed 3/26/86.]

**WAC 478-355-020 Purpose.** To expedite the award of public work contracts at minimum cost, the University of Washington executive vice president for finance and administration is authorized to establish a small works roster.

[Statutory Authority: RCW 28B.20.130 and UWBR, Standing Orders, chapter 8, § 2. WSR 17-14-035, § 478-355-020, filed 6/26/17, effective 7/27/17. Statutory Authority: RCW 28B.20.130 and BRG, Standing Orders, Chapter 1. WSR 12-03-038, § 478-355-020, filed 1/9/12, effective 2/9/12. Statutory Authority: RCW 28B.10.355. WSR 93-24-049, § 478-355-020, filed 11/24/93, effective 12/25/93. Statutory Authority: RCW 28B.20.130. WSR 88-19-041 (Order 88-01), § 478-355-020, filed 9/14/88. Statutory Authority: RCW 28B.20.130 and 39.34.080. WSR 86-08-027 (Order 86-1), § 478-355-020, filed 3/26/86.]

**WAC 478-355-030 Project construction cost.** Whenever the estimated project construction cost of any University of Washington public work is less than three hundred thousand dollars, the University of Washington executive vice president for finance and administration is authorized to use the small works roster in lieu of public advertisement for bids. In the event the legislature further increases the small works roster limit, the university is authorized to use the small works roster for any projects up to the subsequently authorized limit.

[Statutory Authority: RCW 28B.20.130 and UWBR, Standing Orders, chapter 8, § 2. WSR 17-14-035, § 478-355-030, filed 6/26/17, effective 7/27/17. Statutory Authority: RCW 28B.20.130 and BRG, Standing Orders, Chapter 1. WSR 12-03-038, § 478-355-030, filed 1/9/12, effective 2/9/12. Statutory Authority: RCW 39.04.155. WSR 01-08-007, §

478-355-030, filed 3/22/01, effective 4/22/01. Statutory Authority: RCW 28B.10.355. WSR 93-24-049, § 478-355-030, filed 11/24/93, effective 12/25/93. Statutory Authority: RCW 28B.20.130. WSR 88-19-041 (Order 88-01), § 478-355-030, filed 9/14/88. Statutory Authority: RCW 28B.20.130 and 39.34.080. WSR 86-08-027 (Order 86-1), § 478-355-030, filed 3/26/86.]

**WAC 478-355-040 Procedure for use.** Procedures shall be established for securing telephone, written, or electronic quotations from contractors on the appropriate small works roster to assure that a competitive price is established and to award contracts to the lowest responsible bidder. Bids may be solicited from all appropriate contractors on the roster, or, alternatively, from at least five contractors who have indicated the capability of performing the kind of work being contracted. If the estimated cost of the work is from one hundred thousand dollars to two hundred thousand dollars, and bids are not solicited from all appropriate contractors, all appropriate contractors must be notified that bids are being solicited. Detailed plans and specifications are not required as part of the bid invitation.

[Statutory Authority: RCW 39.04.155. WSR 01-08-007, § 478-355-040, filed 3/22/01, effective 4/22/01. Statutory Authority: RCW 28B.20.130. WSR 88-19-041 (Order 88-01), § 478-355-040, filed 9/14/88. Statutory Authority: RCW 28B.20.130 and 39.34.080. WSR 86-08-027 (Order 86-1), § 478-355-040, filed 3/26/86.]

**WAC 478-355-050 Applicable statutes.** All statutes pertaining to contracts for public works shall be otherwise fully applicable to contracts awarded through the small works roster procedure.

[Statutory Authority: RCW 28B.20.130 and 39.34.080. WSR 86-08-027 (Order 86-1), § 478-355-050, filed 3/26/86.]

**WAC 478-355-060 Administration.** The executive vice president for finance and administration is authorized to establish procedures for university use of its small works roster.

[Statutory Authority: RCW 28B.20.130 and UWBR, Standing Orders, chapter 8, § 2. WSR 17-14-035, § 478-355-060, filed 6/26/17, effective 7/27/17. Statutory Authority: RCW 28B.20.130 and BRG, Standing Orders, Chapter 1. WSR 12-03-038, § 478-355-060, filed 1/9/12, effective 2/9/12. Statutory Authority: RCW 28B.10.355. WSR 93-24-049, § 478-355-060, filed 11/24/93, effective 12/25/93. Statutory Authority: RCW 28B.20.130. WSR 88-19-041 (Order 88-01), § 478-355-060, filed 9/14/88. Statutory Authority: RCW 28B.20.130 and 39.34.080. WSR 86-08-027 (Order 86-1), § 478-355-060, filed 3/26/86.]