

**WAC 474-01-990 Form—Request for public records.**

**OFFICE OF STATE TREASURER  
REQUEST FOR PUBLIC RECORDS**

Date .....

Time .....

**REQUESTED BY:**

Name ..... Title .....

Address .....

Telephone No. .... Representing .....

**NATURE OF REQUEST:**

.....  
.....  
.....

**DETAILED DESCRIPTION OF DOCUMENT:**

.....  
.....  
.....

.....  
(Signature)

—— FOR OFFICE USE ONLY ——

(1) Request Record Record  
Granted  Withheld  Withheld  
in Part

(2) If withheld, name the exemption contained in section 31, chapter 1, Laws of 1973, which authorizes the withholding of the record or part of the record: Subsection (1)( ).

(3) If withheld, briefly explain how the exemption applies to the record withheld.

(4) If request granted, time ....., date .....

Reviewed: ..... Public Records Officer  
(Initial)

..... Deputy or Assistant  
(Initial) State Treasurer

[Order 2, Form (codified as WAC 474-01-990), filed 7/30/74.]