

WAC 456-10-500 Prehearing conference. (1) The board may conduct a prehearing conference to consider:

- (a) Whether pleadings or other documents need to be amended;
- (b) Whether the parties can agree to any facts or procedures;
- (c) Deadlines for exchanging evidence, witness lists, exhibit lists, and filing briefs;
- (d) How to label exhibits and attachments to briefs, motions, and other pleadings; and
- (e) Other matters that may help to clarify or streamline the proceeding.

(2) After the prehearing conference, the board or hearing officer will issue an order outlining what occurred at the prehearing conference, including any agreements made by the parties.

(3) Documents or evidence that are submitted after the deadlines or not in a manner outlined in the prehearing conference order will not be considered unless the party offering the evidence can make a clear showing that there was good cause for not following the order.

(4) Nothing in this rule will be interpreted to keep the parties from settling the appeal at any times.

(5) The board or a hearing officer can issue a prehearing order even if a prehearing conference has not been held.

[Statutory Authority: RCW 82.03.170. WSR 22-13-111, § 456-10-500, filed 6/15/22, effective 7/16/22; WSR 05-13-141, § 456-10-500, filed 6/21/05, effective 8/1/05.]