

WAC 392-191A-130 Minimum procedural standards—Procedures to be used in making evaluations for certificated classroom teachers. The following procedures must be used in making evaluations:

(1) Following each observation, or series of observations, the principal or his/her designee must:

(a) Promptly document the results of the observation in writing; and

(b) Provide the employee with a copy of the written observation report within three days after such report is prepared.

(2) Each classroom teacher will have the opportunity for a minimum of two confidential conferences during each school year with his/her principal or principal's designee either:

(a) Following receipt of the written evaluation results; or

(b) At a time mutually satisfactory to the participants.

(3) The purpose of each such conference will be to provide additional evidence by either the evaluator or certificated classroom teacher to aid in the assessment of the certificated classroom teacher's professional performance against the instructional framework rubrics.

(4) If other evaluators are used, additional procedures may be adopted pursuant to local policy.

[Statutory Authority: RCW 28A.405.100. WSR 16-17-028, § 392-191A-130, filed 8/8/16, effective 8/31/16; WSR 13-05-009, § 392-191A-130, filed 2/7/13, effective 3/10/13.]