

**WAC 388-835-0790 How does a provider request a rate increase?**

- (1) Any provider requesting a rate adjustment must submit a:
  - (a) Financial analysis showing the increased cost and an estimate of the rate increase needed to cover the increased cost. The estimated rate increase must be computed according to allowable methods;
  - (b) Written justification for granting the rate increase; and
  - (c) Certification and documentation that show the staffing changes and/or other improvements started or completed.
- (2) Provider's requesting adjustments under WAC 388-835-0900 must submit a written plan identifying the staff they are going to add and the resident needs they have not met because of insufficient staffing.
- (3) When reviewing provider requests made under WAC 388-835-0900, DSHS considers:
  - (a) If the additional staff requested by a provider is appropriate for meeting resident needs;
  - (b) Staffing level comparisons with facilities having similar characteristics;
  - (c) The facility's physical layout;
  - (d) Supervision and management of current staff;
  - (e) Historical trends regarding the facility's underspending for resident care and habilitation;
  - (f) Number and position of existing staff; and
  - (g) Other resources available to the provider.

[Statutory Authority: RCW 71A.20.140. WSR 01-10-013, § 388-835-0790, filed 4/20/01, effective 5/21/01.]