

**WAC 352-40-060 Who do I contact to request state parks' public records?** The agency public records officer, located at headquarters, is responsible for:

- (1) Receiving and reviewing requests for public records.
- (2) Coordinating agency records management to ensure protection of, and prompt access to, public records.
- (3) Implementing and ensuring compliance by the commissioners and staff with the public records disclosure requirements of chapter 42.56 RCW.

Mailing address:  
P.O. Box 42650  
Olympia, WA 98504-2650

Physical address:  
1111 Israel Road S.W.  
Tumwater, WA 98501  
Email: [public.disclosure@parks.wa.gov](mailto:public.disclosure@parks.wa.gov)  
Phone: 360-902-8514

(4) Contact information and general information regarding public records requests, a current fee schedule, and access to our public records form is available on our website ([www.parks.wa.gov](http://www.parks.wa.gov)).

[Statutory Authority: Chapter 79A.05 RCW. WSR 23-22-080, § 352-40-060, filed 10/27/23, effective 11/27/23; WSR 19-15-137, § 352-40-060, filed 7/23/19, effective 8/23/19. Statutory Authority: RCW 79A.05.030, 79A.05.070, 79A.05.075, chapter 42.56 RCW, RCW 42.56.040 and 42.56.070. WSR 08-24-005, § 352-40-060, filed 11/20/08, effective 12/21/08. Statutory Authority: RCW 79A.05.030, 79A.05.070, 79A.05.075, and chapter 42.17 RCW. WSR 03-11-068, § 352-40-060, filed 5/19/03, effective 6/19/03; Order 15, § 352-40-060, filed 7/25/73.]