

**WAC 246-337-070 Emergency disaster plan.** The licensee must establish and implement an emergency disaster plan designed to respond to internal and external emergency situations.

- (1) The emergency disaster plan must:
  - (a) Be specific to each building that comprises the facility;
  - (b) Be communicated to the residents and staff;
  - (c) Be coordinated with local emergency plans;
  - (d) Address actions the licensee will take if residents cannot return to the facility;
  - (e) Be posted or readily available to all staff and residents; and
  - (f) Include emergency phone numbers.
- (2) The emergency disaster plan must identify:
  - (a) The person responsible for each aspect of the plan;
  - (b) A system to account for all residents and staff during and after the emergency;
  - (c) Evacuation procedures and the meeting location after evacuation;
  - (d) Care of residents with special needs during and after an emergency;
  - (e) Provisions of emergency medications, food, water, clothing, shelter, heat and power for critical functions for three days;
  - (f) How family members will be contacted; and
  - (g) Arrangements for transportation.
- (3) Evacuation routes must be clearly posted in plain sight of residents and staff.
- (4) The emergency disaster plan must include an evaluation process that includes:
  - (a) At least annually, conducting and documenting emergency drills for residents and staff;
  - (b) A debriefing and evaluation of the plan after each emergency incident or drill; and
  - (c) At least annually, documenting, reviewing and, as needed, revising the emergency disaster plan.
- (5) Emergency supplies and first-aid equipment must be:
  - (a) In a designated location(s);
  - (b) Readily available to staff including during the transportation of residents;
  - (c) Available to meet residents' needs; and
  - (d) Within applicable expiration dates.

[Statutory Authority: RCW 71.12.670. WSR 18-06-092, § 246-337-070, filed 3/6/18, effective 4/16/18. Statutory Authority: Chapter 71.12 RCW. WSR 05-15-157, § 246-337-070, filed 7/20/05, effective 8/20/05.]