

**WAC 192-02-120 Providing records in installments.** (1) If applicable, the department may provide:

(a) Records on a partial or installment basis as records that are part of a larger set of requested records are assembled or made ready for inspection or disclosure;

(b) Links to records on the agency's website as an installment;

(c) Installments as the records are assembled; and

(d) Records in logical batches.

(2) The department may choose to only assemble the first installment. If the requestor claims or reviews the first installment, the department will then assemble the next installments.

(3) The department may assess charges per installment for copies made for the requestor, unless the department is using the flat fee charge provided in RCW 42.56.120.

[Statutory Authority: RCW 42.56.100, 50.12.010, 50.12.040, 50.13.030, and chapter 50.13 RCW. WSR 20-21-071, § 192-02-120, filed 10/16/20, effective 11/16/20.]