

**Chapter 132A-122 WAC  
WITHHOLDING SERVICES FOR OUTSTANDING DEBTS**

Last Update: 9/22/99

**WAC**

132A-122-011 Policy.  
132A-122-021 Withholding services for outstanding debts.

**DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER**

132A-122-010 Policy. [Order 4, § 132A-122-010, filed 8/31/77.] Repealed by WSR 99-19-150, filed 9/22/99, effective 10/23/99.  
132A-122-020 Notification. [Order 4, § 132A-122-020, filed 8/31/77.] Repealed by WSR 99-19-150, filed 9/22/99, effective 10/23/99.  
132A-122-030 Informal hearing notification. [Order 4, § 132A-122-030, filed 8/31/77.] Repealed by WSR 99-19-150, filed 9/22/99, effective 10/23/99.  
132A-122-040 Procedure for informal hearing. [Order 4, § 132A-122-040, filed 8/31/77.] Repealed by WSR 99-19-150, filed 9/22/99, effective 10/23/99.  
132A-122-050 Withholding services. [Order 4, § 132A-122-050, filed 8/31/77.] Repealed by WSR 99-19-150, filed 9/22/99, effective 10/23/99.

**WAC 132A-122-011 Policy.** If any student or former student is indebted to the institution for an outstanding overdue debt, the institution need not provide services of any kind to such individual, including, but not limited to, conferring degrees and transmitting files, records, transcripts or other services which have been requested by such person.

[Statutory Authority: RCW 28B.50.140 and chapter 28B.50 RCW. WSR 99-15-072, § 132A-122-011, filed 7/20/99, effective 8/20/99.]

**WAC 132A-122-021 Withholding services for outstanding debts.**

Upon receipt of a request for services where there is an outstanding debt due the institution from the requesting person, the institution shall notify the person in writing by certified mail to the last known address, that the services will not be provided since there is an outstanding debt due the institution, and further that until that debt is satisfied, no such services will be provided to the individual.

Notification that services will be withheld shall also inform the individual that he or she has a right to a hearing before a person designated by the president of the institution if he or she believes that no debt is owed. Notification shall also indicate that the request for the hearing must be made within fifteen days from the date such notice is received. Upon receipt of a timely request for a hearing, the person designated by the president shall have the records and files of the institution available for review and, at that time, shall hold a brief adjudicative proceeding concerning whether the individual owes or owed any outstanding debts to the institution. After the brief adjudicative proceeding, an order shall be entered by the president's designee indicating whether the institution is correct in withholding services and/or applying off set for outstanding debt. If the outstanding debt is owed by the individual involved, no further services shall be provided. Notification of the decision shall be sent to the individual within ten days after the hearing. This hearing shall constitute a brief adjudicative proceeding in accordance with RCW 34.05.482 through 34.05.494.

[Statutory Authority: RCW 28B.50.140 and chapter 28B.50 RCW. WSR 99-15-072, § 132A-122-021, filed 7/20/99, effective 8/20/99.]