

SENATE RESOLUTION

8601

By Senator Liias

1 BE IT RESOLVED, That the Rules of the Senate for the 2017 Regular  
2 Session of the 65th Legislature, as amended in the 2017 Regular  
3 Session and the 2018 Regular Session, be adopted as amended as the  
4 Rules of the Senate for the 2019 Regular Session of the 66th  
5 Legislature, to read as follows:

6 **PERMANENT RULES**

7 **OF THE**

8 **SENATE**

9 **( (~~SIXTY-FIFTH~~) ) SIXTY-SIXTH LEGISLATURE**

10 **( (~~2017~~) ) 2018**

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11 **SECTION I**

12 **OFFICERS-MEMBERS-EMPLOYEES**

13 **Duties of the President**

14 **Rule 1.** 1. The president shall take the chair and call the senate  
15 to order precisely at the hour appointed for meeting, and, if a  
16 quorum be present, shall cause the journal of the preceding day to be  
17 read. (See also Art. 3, Sec. 16, State Constitution.)

18 2. The president shall preserve order and decorum, and in case of  
19 any disturbance or disorderly conduct within the chamber, legislative  
20 area, legislative offices or buildings, and legislative hearing and  
21 meeting rooms, shall order the sergeant at arms to suppress the same,  
22 and may order the arrest of any person creating any disturbance  
23 within the senate chamber. Cellular phone use within the senate  
24 chamber during floor session and within a hearing room during a  
25 committee hearing must be respectful to the members and the public  
26 and the phone must be kept in silent mode within the senate chamber  
27 during floor session and within a hearing room during a committee  
28 hearing.

29 3. The president shall have charge of and see that all officers  
30 and employees perform their respective duties, and shall have general  
31 control of the senate chamber and wings. (See also Art. 2, Sec. 10,  
32 State Constitution.)

33 4. The president may speak to points of order in preference to  
34 members, arising from the president's seat for that purpose, and  
35 shall decide all questions of order subject to an appeal to the

1 senate by any member, on which appeal no member shall speak more than  
2 once without leave of the senate.

3 5. The president shall, in open session, sign all acts, addresses  
4 and joint resolutions. The president shall sign all writs, warrants  
5 and subpoenas issued by order of the senate, all of which shall be  
6 attested by the secretary. (See also Art. 2, Sec. 32, State  
7 Constitution.)

8 6. The president shall appoint all conference, special, joint and  
9 hereinafter named standing committees on the part of the senate. The  
10 appointment of the conference, special, joint and standing committees  
11 shall be confirmed by the senate. In the event the senate refuses to  
12 confirm any conference, special, joint or standing committee or  
13 committees, such committee or committees shall be elected by the  
14 senate.

15 7. The president shall, on each day, announce to the senate the  
16 business in order, and no business shall be taken up or considered  
17 until the order to which it belongs shall be declared.

18 8. The president shall decide and announce the result of any vote  
19 taken.

20 9. When a vote of the senate is equally divided, the lieutenant  
21 governor, when presiding, shall have the deciding vote (~~(on questions~~  
22 ~~other than the final passage of a bill))~~ as provided for in the state  
23 Constitution. (See also Art. 2, Sec. 10 and 22, State Constitution.)

#### 24 **President Pro Tempore**

25 **Rule 2.** 1. Upon the organization of the senate the members shall  
26 elect one of their number as president pro tempore who shall have all  
27 the powers and authority and who shall discharge all the duties of  
28 lieutenant governor acting as president (~~(during the lieutenant~~  
29 ~~governor's absence))~~ when the secretary of the senate receives notice  
30 that the lieutenant governor is unable to preside or is unable to  
31 confirm the lieutenant governor's availability within a reasonable  
32 time. The president pro tempore shall serve as the vice chair of the  
33 committee on rules. The senate shall also elect a vice president pro  
34 tempore who will serve in the absence of the lieutenant governor and  
35 the president pro tempore. (See Art. 2, Sec. 10, State Constitution.)

36 2. In the absence of the president pro tempore, and vice  
37 president pro tempore, or with their consent, the president shall

1 have the right to name any senator to perform the duties of the  
2 chair, but such substitution shall not extend beyond an adjournment,  
3 nor authorize the senator so substituted to sign any documents  
4 requiring the signature of the president.

5 3. A "majority caucus" is a caucus whose members constitute a  
6 majority of the senate and may include members from different  
7 political caucuses. The establishment of a majority caucus is  
8 evidenced by a majority of the members of the senate demonstrating  
9 the intent to caucus together and to lead the senate. Those members  
10 not part of the majority caucus constitute the minority caucus or  
11 caucuses.

### 12 **Secretary of the Senate**

13 **Rule 3.** 1. The senate shall elect a secretary, who shall appoint  
14 a deputy secretary, both of whom shall be officers of the senate and  
15 shall perform the usual duties pertaining to their offices, and they  
16 shall hold office until their successors have been elected or  
17 appointed.

18 2. The secretary is the Personnel Officer of the senate and shall  
19 appoint, subject to the approval of the senate, all other senate  
20 employees and the hours of duty and assignments of all senate  
21 employees shall be under the secretary's directions and instructions  
22 and they may be dismissed at the secretary's discretion.

23 3. The secretary of the senate, prior to the convening of the  
24 next regular session, shall prepare the office to receive bills which  
25 the holdover members and members-elect may desire to prefile  
26 commencing with the first Monday in December preceding any regular  
27 session or twenty days prior to any special session of the  
28 legislature.

### 29 **Sergeant at Arms**

30 **Rule 4.** 1. The director of senate security shall perform the  
31 functions of the sergeant at arms for the senate.

32 2. The sergeant at arms shall not admit to the floor of the  
33 senate during the time the senate is not convened any person other  
34 than specifically requested by a senator, the president, or the  
35 secretary of the senate, in writing or when personally accompanied by  
36 a senator.

### 37 **Subordinate Officers**



1 to proceed in order," when, if carried, the senator shall speak to  
2 the question under consideration.

3 4. No senator shall be absent from the senate without leave,  
4 except in case of accident or sickness, and if any senator or officer  
5 shall be absent the senator's per diem shall not be allowed or paid,  
6 and no senator or officer shall obtain leave of absence or be excused  
7 from attendance without the consent of a majority of the members  
8 present.

9 5. Members of the senate are subject to the senate's policy on  
10 appropriate workplace conduct. Conduct in violation of the policy may  
11 result in disciplinary action.

12 6. In the event of a motion or resolution to censure or punish,  
13 or any procedural motion thereto involving a senator, that senator  
14 shall not vote thereon. The senator shall be allowed to answer to  
15 such motion or resolution. An election or vote by the senate on a  
16 motion to censure or punish a senator shall require the vote of a  
17 majority of all senators elected or appointed to the senate. A vote  
18 to expel a member shall require a two-thirds concurrence of all  
19 members elected or appointed to the senate. All votes shall be taken  
20 by yeas and nays and the votes shall be entered upon the journal.  
21 (See also Art. 2, Sec. 9, State Constitution.)

## 22 SECTION II

### 23 OPERATIONS AND MANAGEMENT

#### 24 (~~Payment of Expenses~~) Facilities and Operations

25 **Rule 8.** 1. After the election of new caucus leadership at the  
26 beginning of the first regular session during a legislative biennium  
27 or anytime during the legislative biennium that a different caucus  
28 becomes the majority caucus, the majority caucus shall designate four  
29 members and the minority caucus shall designate three members to  
30 serve on the facilities and operations committee. Each caucus may  
31 also designate an alternate. The chair of the majority caucus shall  
32 be the chair of the facilities and operations committee. If a  
33 different caucus becomes the majority caucus anytime during the  
34 legislative biennium, the operation of the senate shall transfer to  
35 the newly designated members after the leadership of the new majority  
36 caucus is determined.

37 2. All necessary expenses of the senate incurred during the  
38 session shall be signed for by the secretary and approved by a



1 majority of the committee on facilities and operations. The committee  
2 on facilities and operations shall carefully consider all items of  
3 expenditure ordered or contracted on the part of the senate, and  
4 report upon the same prior to the voucher being signed by the  
5 secretary of the senate authorizing the payment thereof. The  
6 committee on facilities and operations shall issue postage only as  
7 follows:

8 (a) To elected or appointed members of the senate in an amount  
9 sufficient to allow performance of their legislative duties.

10 (b) To the secretary of the senate in an amount sufficient to  
11 carry out the business of the senate.

12 3. The facilities and operations committee is authorized to adopt  
13 respectful workplace policies.

14 **Use of Senate Chambers**

15 **Rule 9.** The senate chamber and its facilities shall not be used  
16 for any but legislative business, except by permission of the senate  
17 while in session, or by the facilities and operations committee when  
18 not in session.

19 **Admission to the Senate**

20 **Rule 10.** The sergeant at arms shall admit only the following  
21 individuals to the floor and adjacent areas of the senate for the  
22 period of time beginning one-half hour before convening and ending  
23 when the senate has adjourned or recessed for an hour or more:

- 24 The governor and/or designees,
- 25 Members of the house of representatives,
- 26 State elected officials,
- 27 Officers and authorized employees of the legislature,
- 28 Honored guests being presented to the senate,
- 29 Former members of the senate who are not registered lobbyists
- 30 pursuant to chapter 42.17 RCW,
- 31 Representatives of the press,
- 32 Persons specifically requested by a senator to the president in
- 33 writing or only as long as accompanied by a senator.

34 **Printing of Bills**

1       **Rule 11.** The number of bills printed and reprinted shall be at  
2 the discretion of the secretary of the senate, with the approval of  
3 the facilities and operations committee.

#### 4                                   **Furnishing Full File of Bills**

5       **Rule 12.** Persons, firms, corporations and organizations within  
6 the state, desirous of receiving copies of all printed senate bills,  
7 shall make application therefor to the secretary of the senate. The  
8 bill clerk shall send copies of all printed senate bills to such  
9 persons, firms, corporations and organizations as may be ordered by  
10 the secretary of the senate. The secretary of the senate is  
11 authorized to recoup costs.

#### 12                                   **Regulation of Lobbyists**

13       **Rule 13.** All persons who engage in lobbying of any kind as  
14 defined in chapter 42.17 RCW (~~((shall be))~~) are subject to the (~~((rules~~  
15 ~~and respectful workplace policies of the senate and legislature when~~  
16 ~~lobbying before the senate. Any person who fails to conform to the~~  
17 ~~senate or joint rules may have their privilege to lobby and all other~~  
18 ~~privileges revoked upon a majority vote of the committee on rules for~~  
19 ~~such time as is deemed appropriate by the committee))~~) senate's policy  
20 on appropriate workplace conduct. Conduct that constitutes prohibited  
21 conduct under the policy may result in restrictions, including, but  
22 not limited to, prohibitions on unaccompanied movement within the  
23 senate.

24       Any person registered as a lobbyist pursuant to chapter 42.17 RCW  
25 who intervenes in or attempts to influence any personnel decision of  
26 the senate regarding any employee may suffer an immediate revocation  
27 of all privileges before the senate or such other privileges and for  
28 such time as may be deemed appropriate by the senate committee on  
29 rules. This restriction shall not prohibit a registered lobbyist from  
30 making written recommendations for staff positions.

#### 31                                   **Security Management**

32       **Rule 14.** The sergeant at arms (~~((may))~~) shall develop (~~((methods))~~)  
33 security procedures to protect the senate, including its members,  
34 staff, and the visiting public(~~((, by establishing procedures to~~  
35 ~~curtail the use or possession of any weapon in a manner that is~~  
36 ~~prohibited by law or by the rules of the Department of General~~  
37 ~~Administration))~~).



1 **Special Order**

2 **Rule 18.** The president shall call the senate to order at the hour  
3 fixed for the consideration of a special order, and announce that the  
4 special order is before the senate, which shall then be considered  
5 unless it is postponed by a majority vote of the members present, and  
6 any business before the senate at the time of the announcement of the  
7 special order shall take its regular position in the order of  
8 business, except that if a cutoff established by concurrent  
9 resolution occurs during the special order, the senate may complete  
10 the measure that was before the senate when consideration of the  
11 special order was commenced.

12 **Unfinished Business**

13 **Rule 19.** The unfinished business at the preceding adjournment  
14 shall have preference over all other matters, excepting special  
15 orders, and no motion or any other business shall be received without  
16 special leave of the senate until the former is disposed of.

17 **Motions and Senate Floor Resolutions**  
18 **(How Presented)**

19 **Rule 20.** 1. No motion shall be entertained or debated until  
20 announced by the president and every motion shall be deemed to have  
21 been seconded. It shall be reduced to writing and read by the  
22 secretary, if desired by the president or any senator, before it  
23 shall be debated, and by the consent of the senate may be withdrawn  
24 before amendment or action.

25 2. The senate shall consider no more than one floor resolution  
26 per day in session: Provided, That this rule shall not apply to floor  
27 resolutions essential to the operation of the senate; and further  
28 Provided, That there shall be no limit on the number of floor  
29 resolutions considered on senate pro forma session days. Senate floor  
30 resolutions shall be acted upon in the same manner as motions. All  
31 senate floor resolutions shall be on the secretary's desk at least  
32 twenty-four hours prior to consideration. Members' names shall be  
33 added to the resolution only if the member signs the resolution,  
34 except by unanimous consent of the senate. Members shall have until  
35 thirty minutes after the senate is convened the following day the  
36 senate is in a regular or pro forma session to add or remove their

1 names to the floor resolution. A motion may be made to close the  
2 period for signatures at an earlier time.

3 **Precedence of Motions**

4 **Rule 21.** When a motion has been made and stated by the chair the  
5 following motions are in order, in the rank named:

6 PRIVILEGED MOTIONS

7 Adjourn, recess, or go at ease

8 Reconsider

9 Demand for call of the senate

10 Demand for roll call

11 Demand for division

12 Question of privilege

13 Orders of the day

14 INCIDENTAL MOTIONS

15 Points of order and appeal

16 Method of consideration

17 Suspend the rules

18 Reading papers

19 Withdraw a motion

20 Division of a question

21 SUBSIDIARY MOTIONS

22 1st Rank: To lay on the table

23 2nd Rank: For the previous question

24 3rd Rank: To postpone to a day certain

25 To commit or recommit

26 To postpone indefinitely

27 4th Rank: To amend

28 No motion to postpone to a day certain, to commit, or to postpone  
29 indefinitely, being decided, shall again be allowed on the same day  
30 and at the same stage of the proceedings, and when a question has  
31 been postponed indefinitely it shall not again be introduced during  
32 the session.

33 A motion to lay an amendment on the table shall not carry the  
34 main question with it unless so specified in the motion to table.

1 At no time shall the senate entertain a Question of  
2 Consideration.

3 **Voting**

4 **Rule 22.** 1. In all cases of election by the senate, the votes  
5 shall be taken by yeas and nays, and no senator or other person shall  
6 remain by the secretary's desk while the roll is being called or the  
7 votes are being counted. No senator shall be allowed to vote except  
8 when within the bar of the senate, or upon any question upon which he  
9 or she is in any way personally or directly interested, nor be  
10 allowed to explain a vote or discuss the question while the yeas and  
11 nays are being called, nor change a vote after the result has been  
12 announced. (See also Art. 2, Secs. 27 and 30, State Constitution.)

13 2. A member not voting by reason of personal or direct interest,  
14 or by reason of an excused absence, may explain the reason for not  
15 voting by a brief statement not to exceed fifty words in the journal.

16 3. The yeas and nays shall be taken when called for by one-sixth  
17 of all the senators present, and every senator within the bar of the  
18 senate shall vote unless excused by the unanimous vote of the members  
19 present, except as provided for in Senate Rule 7, subsection 4, and  
20 the votes shall be entered upon the journal. (See also Art. 2, Sec.  
21 21, State Constitution.)

22 When once begun the roll call may not be interrupted for any  
23 purpose other than to move a call of the senate. (See also Senate  
24 Rule 24.)

25 4. A senator having been absent during roll call may ask to have  
26 his or her name called. Such a request must be made before the result  
27 of the roll call has been announced by the president.

28 5. The passage of a bill or action on a question is lost by a tie  
29 vote, but when a vote of the senate is equally divided, the  
30 lieutenant governor, when presiding, shall have the deciding vote on  
31 questions (~~((other than the final passage of a bill))~~) as provided for  
32 in the state Constitution. (See also Art. 2, Secs. 10 and 22, State  
33 Constitution.)

34 6. The order of the names on the roll call shall be alphabetical  
35 by last name.



1 Any and all copies of reproductions of newspaper or magazine  
2 editorials, articles or cartoons or publications or material of any  
3 nature distributed to senators' desks must bear the name of at least  
4 one senator granting permission for the distribution. This shall not  
5 apply to materials normally distributed by the secretary of the  
6 senate or the majority or minority caucuses.

#### 7 **Comparing Enrolled and Engrossed Bills**

8 **Rule 28.** Any senator shall have the right to compare an enrolled  
9 bill with the engrossed bill and may note any objections in the  
10 Journal.

### 11 **SECTION IV**

#### 12 **PARLIAMENTARY PROCEDURE**

##### 13 **Rules of Debate**

14 **Rule 29.** When any senator is about to speak in debate, or submit  
15 any matter to the senate, the senator shall rise, and standing in  
16 place, respectfully (~~address~~) request recognition by the President,  
17 and when recognized shall, in a courteous manner, speak to the  
18 question under debate, avoiding personalities; provided that a  
19 senator may refer to another member using the title "Senator" and the  
20 surname of the other member. No senator shall impeach the motives of  
21 any other member or speak more than twice (except for explanation)  
22 during the consideration of any one question, on the same day or a  
23 second time without leave, when others who have not spoken desire the  
24 floor, but incidental and subsidiary questions arising during the  
25 debate shall not be considered the same question. A majority of the  
26 members present may further limit the number of times a member may  
27 speak on any question and may limit the length of time a member may  
28 speak but, unless a demand for the previous question has been  
29 sustained, a member shall not be denied the right to speak at least  
30 once on each question, nor shall a member be limited to less than two  
31 minutes on each question. In any event, the senator who presents the  
32 motion may open and close debate on the question.

##### 33 **Recognition by the President**

34 **Rule 30.** When two or more senators rise at the same time to  
35 address the chair, the president shall name the one who shall speak  
36 first, giving preference, when practicable, to the mover or



1 introducer of the subject under consideration. (See also Reed's Rule  
2 214).

3 **Call for Division of a Question**

4 **Rule 31.** Any senator may call for a division of a question, which  
5 shall be divided if it embraces subjects so distinct that one being  
6 taken away a substantive proposition shall remain for the decision of  
7 the senate; but a motion to strike out and insert shall not be  
8 divided.

9 **Point of Order - Decision Appealable**

10 **Rule 32.** 1. Every decision of points of order by the president  
11 shall be subject to appeal by any senator, and discussion of a  
12 question of order shall be allowed. In all cases of appeal the  
13 question shall be: "Shall the decision of the president stand as the  
14 judgment of the senate?"

15 2. When a member appeals the decision of the presiding officer,  
16 the presiding officer may not preside over the appeal.

17 3. An appeal from the decision of the presiding officer is timely  
18 if brought before the body on the day the decision was made unless  
19 the decision affected a measure that is no longer in possession of  
20 the senate.

21 **Question of Privilege**

22 **Rule 33.** Any senator may rise to a question of privilege and  
23 explain a personal matter by leave of the president, but shall not  
24 discuss any pending question in such explanations, nor shall any  
25 question of personal privilege permit any senator to introduce any  
26 person or persons in the galleries. The president upon notice  
27 received may acknowledge the presence of any distinguished person or  
28 persons.

29 A question of privilege shall involve only subject matter which  
30 affects the particular senator personally and in a manner unique and  
31 peculiar to that senator.

32 **Protests**

33 **Rule 34.** Any senator or senators may protest against the action  
34 of the senate upon any question. Such protest may be entered upon the  
35 journal if it does not exceed 200 words. The senator protesting shall

1 file the protest with the secretary of the senate within 48 hours  
2 following the action protested.

3 **Adoption and Suspension of Rules**

4 **Rule 35.** 1. The permanent senate rules adopted at the first  
5 regular session during a legislative biennium shall govern any  
6 session subsequently convened during the same legislative biennium.  
7 Adoption of permanent rules may be by majority of the senate without  
8 notice and a majority of the senate may change a permanent rule  
9 without notice at the beginning of any session, as determined  
10 pursuant to Article 2, Section 12 of the State Constitution. No  
11 permanent rule or order of the senate shall be rescinded or changed  
12 without a majority vote of the members of the senate, and one day's  
13 notice of the motion.

14 2. A permanent rule or order may be temporarily suspended for a  
15 special purpose by a vote of two-thirds of the members present unless  
16 otherwise specified herein. When the suspension of a rule is called,  
17 and after due notice from the president no objection is offered, the  
18 president may announce the rule suspended, and the senate may proceed  
19 accordingly. Motion for suspension of the rules shall not be  
20 debatable, except, the mover of the motion may briefly explain the  
21 purpose of the motion and at the discretion of the president a  
22 rebuttal may be allowed.

23 3. For the purposes of this rule, one day's notice means written  
24 notice is provided to all members of the Senate by 5:00 p.m. the day  
25 prior to the amendment to the permanent rules being offered and the  
26 notice must include, at a minimum, a description of the change to be  
27 offered.

28 **Previous Question**

29 **Rule 36.** The previous question shall not be put unless demanded  
30 by three senators, and it shall then be in this form: "Shall the main  
31 question be now put?" When sustained by a majority of senators  
32 present it shall preclude all debate, except the senator who presents  
33 the motion may open and close debate on the question and the vote  
34 shall be immediately taken on the question or questions pending  
35 before the senate, and all incidental question or questions of order  
36 arising after the motion is made shall be decided whether on appeal  
37 or otherwise without debate.

1 **Reconsideration**

2 **Rule 37.** 1. After the final vote on any measure, before the  
3 adjournment of that day's session, any member who voted with the  
4 prevailing side may give notice of reconsideration unless a motion to  
5 immediately transmit the measure to the house has been decided in the  
6 affirmative. Such motion to reconsider shall be in order only under  
7 the order of motions of the day immediately following the day upon  
8 which such notice of reconsideration is given, and may be made by any  
9 member who voted with the prevailing side.

10 2. A motion to reconsider shall have precedence over every other  
11 motion, except a motion to adjourn; and when the senate adjourns  
12 while a motion to reconsider is pending or before passing the order  
13 of motions, the right to move a reconsideration shall continue to the  
14 next day of sitting. On and after the tenth day prior to adjournment  
15 sine die of any session, as determined pursuant to Article 2, Section  
16 12, or concurrent resolution, or in the event that the measure is  
17 subject to a senate rule or resolution or a joint rule or concurrent  
18 resolution, which would preclude consideration on the next day of  
19 sitting a motion to reconsider shall only be in order on the same day  
20 upon which notice of reconsideration is given and may be made at any  
21 time that day. Motions to reconsider a vote upon amendments to any  
22 pending question may be made and decided at once.

23 **Motion to Adjourn**

24 **Rule 38.** Except when under call of the senate, a motion to  
25 adjourn shall always be in order. The name of the senator moving to  
26 adjourn and the time when the motion was made shall be entered upon  
27 the journal.

28 **Yeas and Nays - When Must be Taken**

29 **Rule 39.** The yeas and nays shall be taken when called for by one-  
30 sixth of all the senators present, and every senator within the bar  
31 of the senate shall vote unless excused by the unanimous vote of the  
32 members present, and the votes shall be entered upon the journal.  
33 (See also Art. 2, Sec. 21, State Constitution.)

34 When once begun the roll call may not be interrupted for any  
35 purpose other than to move a call of the senate. (See also Senate  
36 Rules 22 and 24.)

37 **Reed's Parliamentary Rules**

1 **Rule 40.** The rules of parliamentary practice as contained in  
2 Reed's Parliamentary Rules shall govern the senate in all cases to  
3 which they are applicable, and in which they are not inconsistent  
4 with the rules and orders of this senate and the joint rules of this  
5 senate and the house of representatives.

6 **SECTION V**  
7 **COMMITTEES**

8 **Committees - Appointment and Confirmation**

9 **Rule 41.** The president shall appoint all conference, special,  
10 joint and standing committees and standing subcommittees on the part  
11 of the senate. The appointment of the conference, special, joint and  
12 standing committees and standing subcommittees shall be confirmed by  
13 the senate.

14 In the event the senate shall refuse to confirm any conference,  
15 special, joint or standing committee (~~or committees~~) or standing  
16 subcommittee, such committee (~~or committees~~) or standing  
17 subcommittee shall be elected by the senate.

18 The following standing committees shall constitute the standing  
19 committees of the senate:

<b>Standing Committee</b>	<b>Total Membership</b>
<del>1. Agriculture, Water, Natural Resources &amp; Parks. . . . .</del>	<del>5</del>
<del>2. Economic Development &amp; International Trade. . . . .</del>	<del>5</del>
<del>3. Early Learning &amp; K-12 Education. . . . .</del>	<del>10</del>
<del>4. Energy, Environment &amp; Technology. . . . .</del>	<del>10</del>
<del>5. Financial Institutions &amp; Insurance. . . . .</del>	<del>7</del>
<del>6. Health &amp; Long-Term Care. . . . .</del>	<del>10</del>
<del>7. Higher Education &amp; Workforce Development. . . . .</del>	<del>9</del>
<del>8. Human Services &amp; Corrections. . . . .</del>	<del>7</del>
<del>9. Labor &amp; Commerce. . . . .</del>	<del>9</del>
<del>10. Law &amp; Justice. . . . .</del>	<del>7</del>
<del>11. Local Government. . . . .</del>	<del>5</del>
<del>12. Rules. . . . .</del>	<del>16 (plus the Lieutenant Governor)</del>
<del>13. State Government, Tribal Relations &amp; Elections. . . . .</del>	<del>5</del>
<del>14. Transportation. . . . .</del>	<del>15</del>
<del>15. Ways &amp; Means. . . . .</del>	<del>24))</del>
<u>1. Agriculture, Water, Natural Resources &amp; Parks. . . . .</u>	<u>7</u>
<u>2. Early Learning &amp; K-12 Education. . . . .</u>	<u>11</u>
<u>3. Environment, Energy, &amp; Technology. . . . .</u>	<u>15</u>
<u>4. Financial Institutions, Economic Development &amp; Trade. . . . .</u>	<u>7</u>



1 name or names of those subject to process. The rules committee shall  
2 consider every proposed issuance of process at a meeting of the rules  
3 committee immediately following the filing of the statement with the  
4 committee. The process shall not be issued prior to consideration by  
5 the rules committee. The process shall be limited to the named  
6 individuals and the committee on rules may overrule the service on an  
7 individual so named.

#### 8 **Duties of Committees**

9 **Rule 44.** The several committees shall fully consider measures  
10 referred to them.

11 The committees shall acquaint themselves with the interest of the  
12 state specially represented by the committee, and from time to time  
13 present such bills and reports as in their judgment will advance the  
14 interests and promote the welfare of the people of the state:  
15 PROVIDED, That no executive action on bills may be taken during an  
16 interim.

#### 17 **Committee Rules**

18 **Rule 45.** 1. At least five days' notice shall be given of all  
19 public hearings held by any committee other than the rules committee.  
20 Such notice shall contain the date, time and place of such hearing  
21 together with the title and number of each bill, or identification of  
22 the subject matter, to be considered at such hearing. By a majority  
23 vote of the committee members present at any committee meeting such  
24 notice may be dispensed with. The reason for such action shall be set  
25 forth in a written statement preserved in the records of the meeting.

26 2. No committee may hold a public hearing during a regular or  
27 extraordinary session on a proposal identified as a draft unless the  
28 draft has been made available to the public at least twenty-four  
29 hours prior to the hearing. This rule does not apply during the five  
30 days prior to any cutoff established by concurrent resolution nor  
31 does it apply to any measure exempted from the resolution.

32 3. During its consideration of or vote on any bill, resolution or  
33 memorial, the deliberations of any committee or subcommittee of the  
34 senate shall be open to the public. In case of any disturbance or  
35 disorderly conduct at any such deliberations, the chair shall order  
36 the sergeant at arms to suppress the same and may order the meeting  
37 closed to any person or persons creating such disturbance.

1       4. No committee shall amend a measure, adopt a substitute bill,  
2 or vote upon any measure or appointment absent a quorum. A committee  
3 may conduct a hearing absent a quorum. A majority of any committee  
4 shall constitute a quorum and committees shall be considered to have  
5 a quorum present unless the question is raised. Any question as to  
6 quorum not raised at the time of the committee action is deemed  
7 waived.

8       5. Bills reported to the senate from a standing committee must  
9 have a majority report, which shall be prepared upon a printed  
10 standing committee report form; shall be adopted at a regularly or  
11 specially called meeting during a legislative session and shall be  
12 signed by a majority of the committee; and shall carry only one of  
13 the following recommendations:

- 14       a. Do pass;
- 15       b. Do pass as amended;
- 16       c. That a substitute bill be substituted therefor, and the  
17 substitute bill do pass; or
- 18       d. Without recommendation.

19       In addition to one of the above-listed recommendations, a report  
20 may also recommend that a bill be referred to another committee.

21       6. A majority report of a committee must carry the signatures of  
22 a majority of the members of the committee. In the event a committee  
23 has a quorum pursuant to subsection 4 of this rule, subject to the  
24 limitation of subsection 12 of this rule, a majority of the members  
25 present may act on a measure, subject to obtaining the signatures of  
26 a majority of the members of the committee on the majority report.

27       7. Any measure, appointment, substitute bill, or amendment still  
28 within a committee's possession before it has been reported out to  
29 the full senate may be reconsidered to correct an error, change  
30 language, or otherwise accurately reflect the will of the committee  
31 in its majority and minority reports to the full senate. Any such  
32 reconsideration may be made at any time, by any member of the  
33 committee, provided that the committee has not yet reported the  
34 measure, appointment, substitute bill, or amendment out to the full  
35 senate. Any such reconsideration made after a vote has been taken or  
36 signatures obtained will require a new vote and signature sheet. Any  
37 measure which does not receive a majority vote of the members present  
38 may be reconsidered at that meeting and may again be considered upon

1 motion of any committee member if one day's notice of said motion is  
2 provided to all committee members. For purposes of this rule, a  
3 committee is deemed to have reported a measure, appointment,  
4 substitute bill, or amendment out when it has delivered its majority  
5 and minority reports to the senate workroom. After such delivery, the  
6 committee no longer has possession of the measure, appointment,  
7 substitute bill, or amendment and no further committee action,  
8 including reconsideration, may be taken.

9 8. Any member of the committee not concurring in the majority  
10 report may sign a minority report containing a recommendation of "do  
11 not pass" or "without recommendation," which shall be signed by those  
12 members of the committee subscribing thereto, and submitted with the  
13 majority report. Unless the signatory of a minority report expressly  
14 indicates a "do not pass" recommendation, the member's vote shall be  
15 deemed to be "without recommendation." In every case where a majority  
16 report form is circulated for signature, a minority report form shall  
17 also be circulated.

18 9. When a committee reports a substitute for an original bill  
19 with the recommendation that the substitute bill do pass, it shall be  
20 in order to read the substitute bill the first time and have the same  
21 ordered printed.

22 A motion for the substitution of the substitute bill for the  
23 original bill shall not be in order until the committee on rules  
24 places the original bill on the second reading calendar.

25 10. No vote in any committee shall be taken by secret ballot nor  
26 shall any committee have a policy of secrecy as to any vote on action  
27 taken in such committee.

28 11. All reports of standing committees must be on the secretary's  
29 desk one hour prior to convening of the session in order to be read  
30 at said session. During any special session of the legislature, this  
31 rule may be suspended by a majority vote.

32 12. When a standing committee is operated by cochairs, the  
33 committee may not vote upon any measure or appointment without the  
34 consent of each cochair.

35 13. When a standing committee has a standing subcommittee  
36 established under Senate Rule 41, the chair of the committee may  
37 rerefer any measures referred to the committee to the standing



1 subcommittee with the consent of the ranking member of the committee  
2 or, in the event of a dispute between the chair and ranking member,  
3 referral may occur with a majority vote of the committee.

#### 4 **Committee Meetings During Sessions**

5 **Rule 46.** No committee shall sit during the daily session of the  
6 senate unless by special leave.

7 No committee shall sit during any scheduled caucus.

#### 8 **Reading of Reports**

9 **Rule 47.** The majority report, and minority report, if there be  
10 one, together with the names of the signers thereof, shall be read by  
11 the secretary, unless the reading be dispensed with by the senate,  
12 and all committee reports shall be spread upon the journal.

#### 13 **Recalling Bills from Committees**

14 **Rule 48.** Any standing committee or standing subcommittee of the  
15 senate may be relieved of further consideration of any bill,  
16 regardless of prior action of the committee, by a majority vote of  
17 the senators elected or appointed. The senate may then make such  
18 orderly disposition of the bill as they may direct by a majority vote  
19 of the members of the senate.

#### 20 **Bills Referred to Rules Committee**

21 **Rule 49.** All bills reported by a committee to the senate shall  
22 then be referred to the committee on rules for second reading without  
23 action on the report unless otherwise ordered by the senate. (See  
24 also Senate Rules 63 and 64.)

#### 25 **Rules Committee**

26 **Rule 50.** The lieutenant governor shall be a voting member and the  
27 chair of the committee on rules. The president pro tempore shall be a  
28 voting member and the vice chair of the committee on rules. The  
29 committee on rules shall have charge of the daily second and third  
30 reading calendar of the senate and shall direct the secretary of the  
31 senate the order in which the bills shall be considered by the senate  
32 and the committee on rules shall have the authority to directly refer  
33 any bill before them to any other standing committee. Such referral  
34 shall be reported out to the senate on the next day's business.

35 The ((senate may change the)) order of consideration of bills on  
36 the second or third reading calendar will be set by the floor leader

1 of the majority caucus. A majority of members present may vote to  
2 change the order.

3 The calendar, except in emergent situations, as determined by the  
4 committee on rules, shall be on the desks and in the offices of the  
5 senators each day and shall cover the bills for consideration on the  
6 next following day.

#### 7 **Employment Committee**

8 **Rule 51.** The employment committee for committee staff shall  
9 consist of six members, three from the majority party and three from  
10 the minority party. The chair shall be appointed by the majority  
11 leader. All decisions shall be determined by majority vote. The  
12 committee shall operate within staffing, budget levels and guidelines  
13 as authorized and adopted by the facilities and operations committee.

#### 14 **Committee of the Whole**

15 **Rule 52.** At no time shall the senate sit as a committee of the  
16 whole.

17 The senate may at any time, by the vote of the majority of the  
18 members present, sit as a body for the purpose of taking testimony on  
19 any measure before the senate.

#### 20 **Appropriation Budget Bills**

21 **Rule 53.** No biennial or supplemental omnibus operating budget,  
22 omnibus capital budget, or omnibus transportation budget bill may be  
23 acted upon in second reading until twenty-four hours after the bill  
24 has been placed on the second reading calendar by the rules  
25 committee. This rule does not apply to conference committee reports  
26 of biennial or supplemental omnibus budget bills, which are governed  
27 by joint rules. This rule may be suspended with a majority vote of  
28 those present within three days of sine die. The rules committee  
29 shall establish by separate motion the time at which a bill has been  
30 placed on the second reading calendar for purposes of this rule.

#### 31 **SECTION VI**

#### 32 **BILLS, RESOLUTIONS, MEMORIALS AND GUBERNATORIAL APPOINTMENTS**

#### 33 **Definitions**

34 **Rule 54.** "Measure" means a bill, joint memorial, joint  
35 resolution, or concurrent resolution.

1 "Bill" when used alone means bill, joint memorial, joint  
2 resolution, or concurrent resolution.

3 "Majority" shall mean a majority of those members present unless  
4 otherwise stated.

5 **Prefiling**

6 **Rule 55.** Holdover members and members-elect to the senate may  
7 prefile bills with the secretary of the senate on any day commencing  
8 with the first Monday in December preceding any session year; or  
9 twenty days prior to any special session of the legislature. Such  
10 bills will be printed, distributed and prepared for introduction on  
11 the first legislative day. No bill, joint memorial or joint  
12 resolution shall be prefiled by title and/or preamble only. (See also  
13 Senate Rule 3, Sub. 3.)

14 **Introduction of Bills**

15 **Rule 56.** All bills, joint resolutions, and joint memorials  
16 introduced shall be endorsed with a statement of the title and the  
17 name of the member introducing the same. Any member desiring to  
18 introduce a bill, joint resolution, or joint memorial shall file the  
19 same with the secretary of the senate by noon of the day before the  
20 convening of the session at which said bill, joint resolution, or  
21 joint memorial is to be introduced.

22 Provided that a vote has not been taken on final passage of a  
23 bill, joint resolution, or joint memorial, a member may add his or  
24 her name as a cosponsor until 2:00 p.m. of the day of its  
25 introduction. For any bill, joint resolution, or joint memorial that  
26 has been prefiled for a regular session, a member has until 2:00 p.m.  
27 of the day following introduction to add his or her name as a  
28 cosponsor.

29 To be considered during a regular session, a bill must be  
30 introduced at least ten days before final adjournment of the  
31 legislature, unless the legislature directs otherwise by a vote of  
32 two-thirds of all the members elected to each house, said vote to be  
33 taken by yeas and nays and entered upon the journal. The time  
34 limitation for introduction of bills shall not apply to substitute  
35 bills reported by standing committees for bills pending before such  
36 committees and general appropriation and revenue bills. (See also  
37 Art. 2, Sec. 36, State Constitution.)

1 **Amendatory Bills**

2 **Rule 57.** Bills introduced in the senate intended to amend  
3 existing statutes shall have the words which are amendatory to such  
4 existing statutes underlined. Any matter to be deleted from the  
5 existing statutes shall be indicated by setting such matter forth in  
6 full, enclosed by double parentheses, and such deleted matter shall  
7 be lined out with hyphens. No bill shall be printed or acted upon  
8 until the provisions of this rule shall have been complied with.

9 Sections added by amendatory bill to an existing act, or chapter  
10 of the official code, need not be underlined but shall be designated  
11 "NEW SECTION" in upper case type and such designation shall be  
12 underlined. New enactments need not be underlined.

13 When statutes are being repealed, the Revised Code of Washington  
14 section number to be repealed, the section caption and the session  
15 law history, from the most current to the original, shall be cited.

16 **Joint Resolutions and Memorials**

17 **Rule 58.** Joint resolutions and joint memorials, up to the signing  
18 thereof by the president of the senate, shall be subject to the rules  
19 governing the course of bills.

20 **Senate Concurrent Resolutions**

21 **Rule 59.** Concurrent resolutions shall be subject to the rules  
22 governing the course of bills and may be adopted without a roll call.  
23 Concurrent resolutions authorizing investigations and authorizing the  
24 expenditure or allocation of any money must be adopted by roll call  
25 and the yeas and nays recorded in the journal. Concurrent resolutions  
26 are subject to final passage on the day of the first reading without  
27 regard to Senate Rules 62, 63, and 64.

28 **Committee Bills**

29 **Rule 60.** Committee bills introduced by a standing committee  
30 during a legislative session may be filed with the secretary of the  
31 senate and introduced, and the signature of each member of the  
32 committee shall be endorsed upon the cover of the original bill.

33 Committee bills shall be read the first time by title, ordered  
34 printed, and referred to the committee on rules for second reading.

35 **Committee Reference**



1 Any member may, if sustained by three members, remove a bill from  
2 the consent calendar as constituted by the committee on rules. A bill  
3 removed from the consent calendar shall take its place as the last  
4 bill (~~in the order of consideration of bills~~) on the second reading  
5 calendar.

6 No amendment shall be considered by the senate until it shall  
7 have been sent to the secretary's desk in writing and read by the  
8 secretary.

9 All amendments adopted on the second reading shall then be  
10 securely fastened to the original bill.

11 All amendments rejected by the senate shall be spread upon the  
12 journal, and the journal shall show the disposition of all  
13 amendments.

14 When no further amendments shall be offered, the president shall  
15 declare the bill has passed its second reading, and shall be referred  
16 to the committee on rules for third reading.

### 17 **Third Reading**

18 **Rule 65.** Bills on third reading shall be read in full by  
19 sections, and no amendment shall be entertained.

20 When a bill shall pass, it shall be certified to by the  
21 secretary, together with the vote upon final passage, noting the day  
22 of its passage thereon.

23 The vote must be taken by yeas and nays, the names of the  
24 senators voting for and against the same to be entered upon the  
25 journal and the majority of the members elected to the senate must be  
26 recorded thereon as voting in its favor to secure its passage by the  
27 senate.

### 28 **Scope and Object of Bill Not to be Changed**

29 **Rule 66.** No amendment to any bill shall be allowed which shall  
30 change the scope and object of the bill. (See also Art. 2, Sec. 38,  
31 State Constitution.) Substitute bills shall be considered amendments  
32 for the purposes of this rule. A point of order raising the question  
33 of scope and object may be raised at any time during consideration of  
34 an amendment prior to voting on the amendment. A proposed amendment  
35 to an unamended title-only bill shall be within the scope and object

1 of the bill if the subject of the amendment fits within the language  
2 in the title.

3 **Matters Related to Disagreement Between the Senate and House**

4 **Rule 67.** When there is a disagreement between the senate and  
5 house on a measure before the senate, the senate may act upon the  
6 measure with the following motions which have priority in the  
7 following order:

8 To concur

9 To non-concur

10 To recede

11 To insist

12 To adhere

13 These motions are in order as to any single amendment or to a  
14 series of amendments. (See Reed's Rules 247 through 254.)

15 A senate bill, passed by the house with amendment or amendments  
16 which shall change the scope and object of the bill, upon being  
17 received in the senate, shall be referred to an appropriate committee  
18 and shall take the same course as for original bills, unless a motion  
19 to ask the house to recede, to insist or to adhere is made prior to  
20 the measure being referred to committee.

21 **Bills Committed for Special Amendment**

22 **Rule 68.** A bill may be committed with or without special  
23 instructions to amend at any time before taking the final vote.

24 **Confirmation of Gubernatorial Appointees**

25 **Rule 69.** When the names of appointees to state offices are  
26 transmitted to the secretary of the senate for senate confirmation,  
27 the communication from the governor shall be recorded and referred to  
28 the appropriate standing committee.

29 The standing committee, or subcommittee, pursuant to Senate Rule  
30 42, shall require each appointee referred to the committee for  
31 consideration to complete the standard questionnaire to be used to  
32 ascertain the appointee's general background and qualifications. The  
33 committee may also require the appointee to complete a supplemental  
34 questionnaire related specifically to the qualifications for the  
35 position to which he has been appointed.

1 Any hearing on a gubernatorial appointment, held by the standing  
2 committee, or subcommittees, pursuant to Senate Rule 42, shall be a  
3 public hearing. The appointee may be required to appear before the  
4 committee on request. When appearing, the appointee shall be required  
5 to testify under oath or affirmation. The chair of the committee or  
6 the presiding member shall administer the oath or affirmation in  
7 accordance with RCW 44.16. (See also Article 2, Sec. 6 of the State  
8 Constitution.)

9 Nothing in this rule shall be construed to prevent a standing  
10 committee, or subcommittee, pursuant to Senate Rule 42, upon a two-  
11 thirds vote of its members, from holding executive sessions when  
12 considering an appointment.

13 When the committee on rules presents the report of the standing  
14 committee before the senate, the question shall be the confirmation  
15 of the name proposed, and the roll shall then be called and the yeas  
16 and nays entered upon the journal. In the event a message is received  
17 from the governor requesting return of an appointment or appointments  
18 to the office of the governor prior to confirmation, the senate shall  
19 vote upon the governor's request and the appointment or appointments  
20 shall be returned to the governor if the request is approved by a  
21 majority of the members elected or appointed. (Article 13 of the  
22 State Constitution.)

--- END ---