
SENATE BILL 6069

State of Washington

55th Legislature

1997 Regular Session

By Senators West and Spanel; by request of Office of Financial Management

Read first time 03/13/97. Referred to Committee on Ways & Means.

1 AN ACT Relating to reducing paperwork related to requirements for
2 the governor's budget document; and reenacting and amending RCW
3 43.88.030.

4 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

5 **Sec. 1.** RCW 43.88.030 and 1994 c 247 s 7 and 1994 c 219 s 2 are
6 each reenacted and amended to read as follows:

7 (1) The director of financial management shall provide all agencies
8 with a complete set of instructions for submitting biennial budget
9 requests to the director at least three months before agency budget
10 documents are due into the office of financial management. The
11 director shall provide agencies that are required under RCW 44.40.070
12 to develop comprehensive six-year program and financial plans with a
13 complete set of instructions for submitting these program and financial
14 plans at the same time that instructions for submitting other budget
15 requests are provided. The budget document or documents shall consist
16 of the governor's budget message which shall be explanatory of the
17 budget and shall contain an outline of the proposed financial policies
18 of the state for the ensuing fiscal period, as well as an outline of
19 the proposed six-year financial policies where applicable, and shall

1 describe in connection therewith the important features of the budget.
2 The message shall set forth the reasons for salient changes from the
3 previous fiscal period in expenditure and revenue items and shall
4 explain any major changes in financial policy. Attached to the budget
5 message shall be such supporting schedules, exhibits and other
6 explanatory material in respect to both current operations and capital
7 improvements as the governor shall deem to be useful to the
8 legislature. The budget document or documents shall set forth a
9 proposal for expenditures in the ensuing fiscal period, or six-year
10 period where applicable, based upon the estimated revenues as approved
11 by the economic and revenue forecast council or upon the estimated
12 revenues of the office of financial management for those funds,
13 accounts, and sources for which the office of the economic and revenue
14 forecast council does not prepare an official forecast, including those
15 revenues anticipated to support the six-year programs and financial
16 plans under RCW 44.40.070. In estimating revenues to support financial
17 plans under RCW 44.40.070, the office of financial management shall
18 rely on information and advice from the interagency revenue task force.
19 Revenues shall be estimated for such fiscal period from the source and
20 at the rates existing by law at the time of submission of the budget
21 document, including the supplemental budgets submitted in the even-
22 numbered years of a biennium. However, the estimated revenues for use
23 in the governor's budget document may be adjusted to reflect budgetary
24 revenue transfers and revenue estimates dependent upon budgetary
25 assumptions of enrollments, workloads, and caseloads. All adjustments
26 to the approved estimated revenues must be set forth in the budget
27 document. The governor may additionally submit, as an appendix to each
28 supplemental, biennial, or six-year agency budget or to the budget
29 document or documents, a proposal for expenditures in the ensuing
30 fiscal period from revenue sources derived from proposed changes in
31 existing statutes.

32 Supplemental and biennial documents shall reflect a six-year
33 expenditure plan consistent with estimated revenues from existing
34 sources and at existing rates for those agencies required to submit
35 six-year program and financial plans under RCW 44.40.070. Any
36 additional revenue resulting from proposed changes to existing statutes
37 shall be separately identified within the document as well as related
38 expenditures for the six-year period.

39 The budget document or documents shall also contain:

1 (a) Revenues classified by fund and source for the immediately past
2 fiscal period, those received or anticipated for the current fiscal
3 period, those anticipated for the ensuing biennium, and those
4 anticipated for the ensuing six-year period to support the six-year
5 programs and financial plans required under RCW 44.40.070;

6 (b) The undesignated fund balance or deficit, by fund;

7 (c) Such additional information dealing with expenditures,
8 revenues, workload, performance, and personnel as the legislature may
9 direct by law or concurrent resolution;

10 (d) Such additional information dealing with revenues and
11 expenditures as the governor shall deem pertinent and useful to the
12 legislature;

13 (e) Tabulations showing expenditures classified by fund, function,
14 activity, and ~~((object))~~ agency;

15 (f) A delineation of each agency's activities, including those
16 activities funded from nonbudgeted, nonappropriated sources, including
17 funds maintained outside the state treasury;

18 (g) Identification of all proposed direct expenditures to implement
19 the Puget Sound ~~((water—quality))~~ management plan under chapter
20 ~~((90.70))~~ 90.71 RCW, shown by agency and in total; and

21 (h) Tabulations showing each postretirement adjustment by
22 retirement system established after fiscal year 1991, to include, but
23 not be limited to, estimated total payments made to the end of the
24 previous biennial period, estimated payments for the present biennium,
25 and estimated payments for the ensuing biennium.

26 (2) The budget document or documents shall include detailed
27 estimates of all anticipated revenues applicable to proposed operating
28 or capital expenditures and shall also include all proposed operating
29 or capital expenditures. The total of beginning undesignated fund
30 balance and estimated revenues less working capital and other reserves
31 shall equal or exceed the total of proposed applicable expenditures.
32 The budget document or documents shall further include:

33 (a) Interest, amortization and redemption charges on the state
34 debt;

35 (b) Payments of all reliefs, judgments and claims;

36 (c) Other statutory expenditures;

37 (d) Expenditures incident to the operation for each agency;

38 (e) Revenues derived from agency operations;

1 (f) Expenditures and revenues shall be given in comparative form
2 showing those incurred or received for the immediately past fiscal
3 period and those anticipated for the current biennium and next ensuing
4 biennium, as well as those required to support the six-year programs
5 and financial plans required under RCW 44.40.070;

6 (g) A showing and explanation of amounts of general fund and other
7 funds obligations for debt service and any transfers of moneys that
8 otherwise would have been available for appropriation;

9 (h) Common school expenditures on a fiscal-year basis;

10 (i) A showing, by agency, of the value and purpose of financing
11 contracts for the lease/purchase or acquisition of personal or real
12 property for the current and ensuing fiscal periods; and

13 (j) A showing and explanation of anticipated amounts of general
14 fund and other funds required to amortize the unfunded actuarial
15 accrued liability of the retirement system specified under chapter
16 41.45 RCW, and the contributions to meet such amortization, stated in
17 total dollars and as a level percentage of total compensation.

18 (3) A separate capital budget document or schedule shall be
19 submitted that will contain the following:

20 (a) A statement setting forth a long-range facilities plan for the
21 state that identifies and includes the highest priority needs within
22 affordable spending levels;

23 (b) A capital program consisting of proposed capital projects for
24 the next biennium and the two biennia succeeding the next biennium
25 consistent with the long-range facilities plan. Inasmuch as is
26 practical, and recognizing emergent needs, the capital program shall
27 reflect the priorities, projects, and spending levels proposed in
28 previously submitted capital budget documents in order to provide a
29 reliable long-range planning tool for the legislature and state
30 agencies;

31 (c) A capital plan consisting of proposed capital spending for at
32 least four biennia succeeding the next biennium;

33 (d) A statement of the reason or purpose for a project;

34 (e) Verification that a project is consistent with the provisions
35 set forth in chapter 36.70A RCW;

36 (f) A statement about the proposed site, size, and estimated life
37 of the project, if applicable;

38 (g) Estimated total project cost;

1 (h) For major projects valued over five million dollars, estimated
2 costs for the following project components: Acquisition, consultant
3 services, construction, equipment, project management, and other costs
4 included as part of the project. Project component costs shall be
5 displayed in a standard format defined by the office of financial
6 management to allow comparisons between projects;

7 (i) Estimated total project cost for each phase of the project as
8 defined by the office of financial management;

9 (j) Estimated ensuing biennium costs;

10 (k) Estimated costs beyond the ensuing biennium;

11 (l) Estimated construction start and completion dates;

12 (m) Source and type of funds proposed;

13 (n) Estimated ongoing operating budget costs or savings resulting
14 from the project, including staffing and maintenance costs;

15 (o) For any capital appropriation requested for a state agency for
16 the acquisition of land or the capital improvement of land in which the
17 primary purpose of the acquisition or improvement is recreation or
18 wildlife habitat conservation, the capital budget document, or an
19 omnibus list of recreation and habitat acquisitions provided with the
20 governor's budget document, shall identify the projected costs of
21 operation and maintenance for at least the two biennia succeeding the
22 next biennium. Omnibus lists of habitat and recreation land
23 acquisitions shall include individual project cost estimates for
24 operation and maintenance as well as a total for all state projects
25 included in the list. The document shall identify the source of funds
26 from which the operation and maintenance costs are proposed to be
27 funded;

28 (p) Such other information bearing upon capital projects as the
29 governor deems to be useful;

30 (q) Standard terms, including a standard and uniform definition of
31 maintenance for all capital projects;

32 (r) Such other information as the legislature may direct by law or
33 concurrent resolution.

34 For purposes of this subsection (3), the term "capital project"
35 shall be defined subsequent to the analysis, findings, and
36 recommendations of a joint committee comprised of representatives from
37 the house capital appropriations committee, senate ways and means
38 committee, legislative transportation committee, legislative evaluation

1 and accountability program committee, and office of financial
2 management.

3 (4) No change affecting the comparability of agency or program
4 information relating to expenditures, revenues, workload, performance
5 and personnel shall be made in the format of any budget document or
6 report presented to the legislature under this section or RCW
7 43.88.160(1) relative to the format of the budget document or report
8 which was presented to the previous regular session of the legislature
9 during an odd-numbered year without prior legislative concurrence.
10 Prior legislative concurrence shall consist of (a) a favorable majority
11 vote on the proposal by the standing committees on ways and means of
12 both houses if the legislature is in session or (b) a favorable
13 majority vote on the proposal by members of the legislative evaluation
14 and accountability program committee if the legislature is not in
15 session.

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