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HOUSE BILL 1718

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State of Washington                      53rd Legislature                      1993 Regular Session

By Representatives Hansen, Chandler, Schoesler, Sheahan, Roland and Kremen

Read first time 02/05/93. Referred to Committee on State Government.

1            AN ACT Relating to procedures for out-of-state travel by agencies;  
2 and adding a new section to chapter 41.04 RCW.

3 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

4            NEW SECTION.    **Sec. 1.** A new section is added to chapter 41.04 RCW  
5 to read as follows:

6            (1) The highest-ranking official in an agency shall authorize in  
7 writing travel taken for the agency:

8            (a) Internationally; or

9            (b) If two or more appointive officials or employees of the agency  
10 are going to the same out-of-state location or event.

11            (2) The highest-ranking official in an agency shall make a separate  
12 authorization for each trip taken under this section.

13            (3) The highest-ranking official in an agency may not delegate the  
14 duties imposed under this section unless the official has delegated all  
15 management responsibilities because of a long-term absence such as a  
16 vacation.

17            (4) For the purposes of this section, the following definitions  
18 apply:

1           (a) "Agency" means any commission, agency, or other body of the  
2 executive, judicial, or legislative branches of state government.  
3           (b) "The highest-ranking official" means the head of an agency or,  
4 for the head of an agency, the governor.

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