
HOUSE BILL 2907

State of Washington 52nd Legislature 1992 Regular Session

By Representative Brekke

Read first time 01/31/92. Referred to Committee on Appropriations.

1 AN ACT Relating to submitting budget requests; reenacting and
2 amending RCW 43.88.030; providing an effective date; and declaring an
3 emergency.

4 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

5 **Sec. 1.** RCW 43.88.030 and 1991 c 358 s 1 and 1991 c 284 s 1 are
6 each reenacted and amended to read as follows:

7 (1) The director of financial management shall provide all agencies
8 with a complete set of instructions for submitting biennial budget
9 requests to the director at least three months before agency budget
10 documents are due into the office of financial management. The
11 director shall provide agencies that are required under RCW 44.40.070
12 to develop comprehensive six-year program and financial plans with a
13 complete set of instructions for submitting these program and financial
14 plans at the same time that instructions for submitting other budget

1 requests are provided. The budget document or documents shall consist
2 of the governor's budget message which shall be explanatory of the
3 budget and shall contain an outline of the proposed financial policies
4 of the state for the ensuing fiscal period, as well as an outline of
5 the proposed six-year financial policies where applicable, and shall
6 describe in connection therewith the important features of the budget.
7 The message shall set forth the reasons for salient changes from the
8 previous fiscal period in expenditure and revenue items and shall
9 explain any major changes in financial policy. Attached to the budget
10 message shall be such supporting schedules, exhibits and other
11 explanatory material in respect to both current operations and capital
12 improvements as the governor shall deem to be useful to the
13 legislature. The budget document or documents shall set forth a
14 proposal for expenditures in the ensuing fiscal period, or six-year
15 period where applicable, based upon the estimated revenues as approved
16 by the economic and revenue forecast council or upon the estimated
17 revenues of the office of financial management for those funds,
18 accounts, and sources for which the office of the economic and revenue
19 forecast council does not prepare an official forecast, including those
20 revenues anticipated to support the six-year programs and financial
21 plans under RCW 44.40.070. In estimating revenues to support financial
22 plans under RCW 44.40.070, the office of financial management shall
23 rely on information and advice from the interagency revenue task force.
24 Revenues shall be estimated for such fiscal period from the source and
25 at the rates existing by law at the time of submission of the budget
26 document, including the supplemental budgets submitted in the even-
27 numbered years of a biennium. However, the estimated revenues for use
28 in the governor's budget document may be adjusted to reflect budgetary
29 revenue transfers and revenue estimates dependent upon budgetary
30 assumptions of enrollments, workloads, and caseloads. All adjustments

1 to the approved estimated revenues must be set forth in the budget
2 document. The governor may additionally submit, as an appendix to each
3 supplemental, biennial, or six-year agency budget or to the budget
4 document or documents, a proposal for expenditures in the ensuing
5 fiscal period from revenue sources derived from proposed changes in
6 existing statutes.

7 Supplemental and biennial documents shall reflect a six-year
8 expenditure plan consistent with estimated revenues from existing
9 sources and at existing rates for those agencies required to submit
10 six-year program and financial plans under RCW 44.40.070. Any
11 additional revenue resulting from proposed changes to existing statutes
12 shall be separately identified within the document as well as related
13 expenditures for the six-year period.

14 The budget document or documents shall also contain:

15 (a) Revenues classified by fund and source for the immediately past
16 fiscal period, those received or anticipated for the current fiscal
17 period, those anticipated for the ensuing biennium, and those
18 anticipated for the ensuing six-year period to support the six-year
19 programs and financial plans required under RCW 44.40.070;

20 (b) The undesignated fund balance or deficit, by fund;

21 (c) Such additional information dealing with expenditures,
22 revenues, workload, performance, and personnel as the legislature may
23 direct by law or concurrent resolution;

24 (d) Such additional information dealing with revenues and
25 expenditures as the governor shall deem pertinent and useful to the
26 legislature;

27 (e) Tabulations showing expenditures classified by fund, function,
28 activity and object;

1 (f) A delineation of each agency's activities, including those
2 activities funded from nonbudgeted, nonappropriated sources, including
3 funds maintained outside the state treasury; (~~and~~)

4 (g) Identification of all proposed direct expenditures to implement
5 the Puget Sound water quality plan under chapter 90.70 RCW, shown by
6 agency and in total; and

7 (h) A complete needs assessment covering all populations served by
8 the following state agencies: (i) The department of social and health
9 services; (ii) the department of health; (iii) the department of
10 community development; and (iv) the department of corrections.

11 (2) The budget document or documents shall include detailed
12 estimates of all anticipated revenues applicable to proposed operating
13 or capital expenditures and shall also include all proposed operating
14 or capital expenditures. The total of beginning undesignated fund
15 balance and estimated revenues less working capital and other reserves
16 shall equal or exceed the total of proposed applicable expenditures.
17 The budget document or documents shall further include:

18 (a) Interest, amortization and redemption charges on the state
19 debt;

20 (b) Payments of all reliefs, judgments and claims;

21 (c) Other statutory expenditures;

22 (d) Expenditures incident to the operation for each agency;

23 (e) Revenues derived from agency operations;

24 (f) Expenditures and revenues shall be given in comparative form
25 showing those incurred or received for the immediately past fiscal
26 period and those anticipated for the current biennium and next ensuing
27 biennium, as well as those required to support the six-year programs
28 and financial plans required under RCW 44.40.070;

1 (g) A showing and explanation of amounts of general fund and other
2 funds obligations for debt service and any transfers of moneys that
3 otherwise would have been available for appropriation;

4 (h) Common school expenditures on a fiscal-year basis;

5 (i) A showing, by agency, of the value and purpose of financing
6 contracts for the lease/purchase or acquisition of personal or real
7 property for the current and ensuing fiscal periods.

8 (3) A separate capital budget document or schedule shall be
9 submitted that will contain the following:

10 (a) A capital plan consisting of proposed capital spending for at
11 least four fiscal periods succeeding the next fiscal period;

12 (b) A capital program consisting of proposed capital projects for
13 at least the two fiscal periods succeeding the next fiscal period;

14 (c) A capital plan consisting of proposed capital spending for at
15 least four fiscal periods succeeding the next fiscal period;

16 (d) A statement of the reason or purpose for a project;

17 (e) Verification that a project is consistent with the provisions
18 set forth in chapter 36.70A RCW;

19 (f) A statement about the proposed site, size, and estimated life
20 of the project, if applicable;

21 (g) Estimated total project cost;

22 (h) Estimated total project cost for each phase of the project as
23 defined by the office of financial management;

24 (i) Estimated ensuing biennium costs;

25 (j) Estimated costs beyond the ensuing biennium;

26 (k) Estimated construction start and completion dates;

27 (l) Source and type of funds proposed;

28 (m) Such other information bearing upon capital projects as the
29 governor deems to be useful;

1 (n) Standard terms, including a standard and uniform definition of
2 maintenance for all capital projects;

3 (o) Such other information as the legislature may direct by law or
4 concurrent resolution.

5 For purposes of this subsection (3), the term "capital project"
6 shall be defined subsequent to the analysis, findings, and
7 recommendations of a joint committee comprised of representatives from
8 the house capital appropriations committee, senate ways and means
9 committee, legislative transportation committee, legislative evaluation
10 and accountability program committee, and office of financial
11 management.

12 (4) No change affecting the comparability of agency or program
13 information relating to expenditures, revenues, workload, performance
14 and personnel shall be made in the format of any budget document or
15 report presented to the legislature under this section or RCW
16 43.88.160(1) relative to the format of the budget document or report
17 which was presented to the previous regular session of the legislature
18 during an odd-numbered year without prior legislative concurrence.
19 Prior legislative concurrence shall consist of (a) a favorable majority
20 vote on the proposal by the standing committees on ways and means of
21 both houses if the legislature is in session or (b) a favorable
22 majority vote on the proposal by members of the legislative evaluation
23 and accountability program committee if the legislature is not in
24 session.

25 NEW SECTION. **Sec. 2.** This act is necessary for the immediate
26 preservation of the public peace, health, or safety, or support of the
27 state government and its existing public institutions, and shall take
28 effect April 1, 1992.