- 2 SHB 1133 H COMM AMD ADOPTED 3-15-91
- 3 By Committee on Appropriations

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- 5 Strike everything after the enacting clause and insert the
- 6 following:
- 7 "Sec. 1. RCW 39.29.003 and 1987 c 414 s 1 are each amended to read
- 8 as follows:
- 9 It is the intent of this chapter to establish a policy of open
- 10 competition for all personal service contracts entered into by state
- 11 agencies, unless specifically exempted under this chapter. It is
- 12 further the intent to provide for legislative and executive review of
- 13 all personal service contracts ((negotiated without an open competitive
- 14 process)), to centralize the location of information about personal
- 15 <u>service contracts for ease of public review, and ensure proper</u>
- 16 <u>accounting of personal services expenditures.</u>"
- 17 "Sec. 2. RCW 39.29.018 and 1987 c 414 s 5 are each amended to read
- 18 as follows:
- 19 (1) Sole source contracts, and modifications thereto, shall be
- 20 filed with the office of financial management and the legislative
- 21 budget committee and made available for public inspection at least ten
- 22 working days prior to the proposed starting date of the contract.
- 23 Documented justification for sole source contracts shall be provided to
- 24 the office of financial management and the legislative budget committee
- 25 when the contract is filed.
- 26 (2) The office of financial management shall approve sole source
- 27 contracts of ten thousand dollars or more, and modifications thereto,

- 1 before any such contract or modification becomes binding and before any
- 2 services may be performed under the contract. These requirements shall
- 3 also apply to sole source contracts of less than ten thousand dollars
- 4 if the total amount of such contracts, including their modifications,
- 5 between an agency and the same consultant is ten thousand dollars or
- 6 more within a fiscal year. The office of financial management shall
- 7 ensure that the costs, fees, or rates negotiated in filed sole source
- 8 contracts of ten thousand dollars or more are reasonable."
- 9 "Sec. 3. RCW 39.29.040 and 1987 c 414 s 7 are each amended to read
- 10 as follows:
- 11 This chapter does not apply to:
- 12 (1) ((Contracts specifying a fee of less than two thousand five
- 13 hundred dollars if the total of the contracts from that agency with the
- 14 contractor within a fiscal year does not exceed two thousand five
- 15 hundred dollars;
- (2)) Contracts awarded to companies that furnish a service where
- 17 the tariff is established by the utilities and transportation
- 18 commission or other public entity;
- 19  $((\frac{3}{3}))$  Intergovernmental agreements awarded to any
- 20 governmental entity, whether federal, state, or local and any
- 21 department, division, or subdivision thereof;
- (((4))) (3) Contracts awarded for services to be performed for a
- 23 standard fee, when the standard fee is established by the contracting
- 24 agency or any other governmental entity and a like contract is
- 25 available to all qualified applicants;
- 26 (((+5))) (4) Contracts for services that are necessary to the
- 27 conduct of collaborative research if prior approval is granted by the
- 28 funding source;
- 29  $((\frac{6}{}))$  (5) Contracts for client services;

- 1  $((\frac{7}{1}))$  (6) Contracts for architectural and engineering services as
- 2 defined in RCW 39.80.020, which shall be entered into under chapter
- 3 39.80 RCW; and
- 4 (((8))) Contracts for the employment of expert witnesses for
- 5 the purposes of litigation, except that such contracts shall be filed
- 6 within the same time period as emergency contracts."
- 7 "NEW SECTION. Sec. 4. A new section is added to chapter 39.29 RCW
- 8 to read as follows:
- 9 Personal services may be procured only to resolve a particular
- 10 agency problem or issue or to expedite a specific project that is
- 11 temporary in nature. An agency may procure personal services only if
- 12 it documents that:
- 13 (1) The service is critical to agency responsibilities or
- 14 operations, or is mandated or authorized by the legislature;
- 15 (2) Insufficient staffing or expertise is available within the
- 16 agency to perform the service; and
- 17 (3) Other qualified public resources are not available to perform
- 18 the service."
- 19 "NEW SECTION. Sec. 5. A new section is added to chapter 39.29 RCW
- 20 to read as follows:
- 21 (1) The following personal service contracts, and modifications
- 22 thereto, shall be filed with the office of financial management and be
- 23 made available for public inspection at least ten working days prior to
- 24 the proposed starting date of the contract:
- 25 (a) Personal service contracts subject to competitive solicitation,
- 26 and modifications thereto, that provide services relating to management
- 27 consulting, organization development, marketing, communications,
- 28 employee training, or employee recruiting; and

- 1 (b) Modifications to personal service contracts subject to
- 2 competitive solicitation that substantially change the scope or cost of
- 3 work to be performed.
- 4 (2) The office of financial management shall approve personal
- 5 service contracts, and modifications thereto, required to be filed in
- 6 subsection (1) of this section before such contracts, and modifications
- 7 thereto, become binding and before any services may be performed under
- 8 such contracts."
- 9 "NEW SECTION. Sec. 6. A new section is added to chapter 39.29 RCW
- 10 to read as follows:
- 11 The office of financial management shall maintain a publicly
- 12 available list of all personal service contracts entered into by state
- 13 agencies during each fiscal year. The list shall identify the
- 14 contracting agency, the contractor, the purpose of the contract,
- 15 effective dates and periods of performance, the cost of the contract
- 16 and funding source, any modifications to the contract, and whether the
- 17 contract, including modifications thereto, was competitively procured
- 18 or awarded on a sole source basis. The office of financial management
- 19 shall also ensure that state accounting definitions and procedures are
- 20 consistent with RCW 39.29.006 and permit the reporting of personal
- 21 services expenditures by agency and by type of service. Designations
- 22 of type of services shall include, but not be limited to, management
- 23 and organizational services, legal and expert witness services,
- 24 financial services, computer and information services, social or
- 25 technical research, marketing, communications, and employee training or
- 26 recruiting services."
- "NEW SECTION. Sec. 7. A new section is added to chapter 39.80 RCW
- 28 to read as follows:

- 1 Contracts entered into by any state agency for architectural and
- 2 engineering services, and modifications thereto, shall be filed with
- 3 the office of financial management at least ten working days before the
- 4 proposed starting date of the contract."
- 5 **SHB 1133** H COMM AMD
- 6 By Committee on Appropriations

7

- 8 On page 1, line 1 of the title, after "contracts;" strike the
- 9 remainder of the title and insert "amending RCW 39.29.003, 39.29.018,
- 10 and 39.29.040; adding new sections to chapter 39.29 RCW; and adding a
- 11 new section to chapter 39.80 RCW."