
SUBSTITUTE HOUSE BILL 2922

State of Washington

54th Legislature

1996 Regular Session

By House Committee on Finance (originally sponsored by Representatives B. Thomas, Brown and Romero; by request of Secretary of State)

Read first time 02/06/96.

1 AN ACT Relating to archives and records management; amending RCW
2 40.14.025 and 40.14.027; adding a new section to chapter 36.22 RCW; and
3 providing an effective date.

4 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

5 NEW SECTION. **Sec. 1.** A new section is added to chapter 36.22 RCW
6 to read as follows:

7 In addition to any other charge authorized by law, the county
8 auditor shall charge a surcharge of one dollar per instrument for each
9 document recorded. Revenue generated through this surcharge shall be
10 transmitted monthly to the state treasurer for deposit in the archives
11 and records management account. These funds shall be used solely for
12 providing records scheduling, security microfilm inspection and
13 storage, archival preservation, cataloging, and indexing for local
14 government records through the regional branch archives of the
15 division.

16 **Sec. 2.** RCW 40.14.025 and 1991 sp.s. c 13 s 5 are each amended to
17 read as follows:

1 (1) The secretary of state and the director of financial management
2 shall jointly establish a ~~((schedule of fees and charges governing~~
3 ~~the)) procedure and formula for allocating the costs of services~~
4 provided by the division of archives and records management to
5 ~~((other)) state agencies((, offices, departments, and other entities.~~
6 ~~The schedule shall be determined such that the fees and charges will~~
7 ~~provide the division with funds to meet its anticipated expenditures)).~~
8 The total amount allotted for services to state agencies shall not
9 exceed the appropriation to the archives and records management account
10 during any allotment period.

11 There is created the archives and records management account in the
12 state treasury which shall consist of all fees and charges collected
13 under this section, section 1 of this act, and section 3 of this act.
14 The account shall be appropriated exclusively for ~~((use by the~~
15 ~~secretary of state for)) the payment of costs and expenses incurred in~~
16 the operation of the division of archives and records management as
17 specified by law.

18 **Sec. 3.** RCW 40.14.027 and 1995 c 292 s 17 are each amended to read
19 as follows:

20 State agencies shall collect a surcharge of twenty dollars from the
21 judgment debtor upon the satisfaction of a warrant filed in superior
22 court for unpaid taxes or liabilities. The surcharge is imposed on the
23 judgment debtor in the form of a penalty in addition to the filing fee
24 provided in RCW 36.18.012(3). The surcharge revenue shall be
25 transmitted to the state treasurer for deposit in the archives and
26 records management account~~((, or procedures for the collection and~~
27 ~~transmittal of surcharge revenue to the archives and records management~~
28 ~~account shall be established cooperatively between the filing agencies~~
29 ~~and clerks of superior court))).~~

30 Surcharge revenue deposited in the archives and records management
31 account shall be expended by the secretary of state exclusively for
32 ~~((the payment of costs and expenses incurred in the provision of public~~
33 ~~archives and records management services to)) disaster recovery,~~
34 essential records protection services, and records management training
35 for local government agencies by the division of archives and records
36 management. The secretary of state shall ~~((work))~~, with local
37 government representatives ~~((to))~~, establish a committee to advise the

1 state archivist on the local government archives and records management
2 program. ((Surcharge revenue shall be allocated exclusively to:

3 (1) Appraise, process, store, preserve, and provide public research
4 access to original records designated by the state archivist as
5 archival which are no longer required to be kept by the agencies which
6 originally made or filed them;

7 (2) Protect essential records, as provided by chapters 40.10 and
8 40.20 RCW. Permanent facsimiles of essential records shall be produced
9 and placed in security storage with the state archivist;

10 (3) Coordinate records retention and disposition management and
11 provide support for the following functions under RCW 40.14.070:

12 (a) Advise and assist individual agencies on public records
13 management requirements and practices; and

14 (b) Compile, maintain, and regularly update general records
15 retention schedules and destruction authorizations; and

16 (4) Develop and maintain standards for the application of recording
17 media and records storage technologies.))

18 NEW SECTION. **Sec. 4.** This act takes effect on July 1, 1996.

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